

**Australian Universities Quality Agency Ltd
ACN 092 938 200**

**AUQA Board Meeting 2008/4
10.00am Tuesday 25 November 2008**

**AUQA Board Room
Level 10, 123 Lonsdale Street, Melbourne, VIC 3000**

AGENDA

1. ATTENDANCE & APOLOGIES

2. MINUTES OF MEETING 2008/3 HELD ON 19 AUGUST 2008

To endorse the minutes of meeting AB2008/3

3. THE AGENDA

3.1 Approval of the Agenda and items to be starred; approval of all un-starred items

3.2 Matters arising not listed elsewhere on the agenda

4. AUDIT MATTERS

***4.1 Audits 2008**

To receive a report on the 2008 audit program.

Paper AB2008/4/4.1 and Attachments 1-4

Confidential: Attachments 3b & 3c

4.2 Audits 2009

To receive a report on the 2009 audit program

Paper AB2008/4/4.2 and Attachment

4.3 Audit Schedule 2010 Onwards

To receive a report on the national audit schedule 2010 onwards

Paper AB2008/4/4.3 and Attachment

4.4 Progress Reports

To receive a report on the progress reports received from the auditees

Paper AB2008/4/4.4

5. AUQA POLICY AND BOARD ISSUES

***5.1. AUQA Policies**

To approve the revisions to the Risk Register

Paper AB2008/4/5.1 and Attachment

5.2. Standards in Australian Higher Education

To report on the first meeting of the Advisory Group

Paper AB2008/4/5.2 and Attachment

6. ENVIRONMENTAL SCAN

6.1 External liaison

To receive a report on some international issues, based on external interactions of AUQA staff, in Australia or overseas (Some have been covered in the ED's report.)

Paper AB2008/4/6.1 and Attachments 1-3

7. FINANCE MATTERS

7.1 Finance Committee Matters

To receive and approve 2009 budget

To receive the Financial Statement for the period ending 30 September 2008 and a report on other matters

Paper AB2008/4/7.1 and Attachments 1-2

***8. CHAIR'S REPORT**

8.1 To receive a report from the Chair

8.2 Board Annual Review

Chair to comment and lead discussion...

9. EXECUTIVE DIRECTOR'S REPORT

To receive a report from the Executive Director on AUQA activities

Paper AB2008/4/9

10. MCEETYA / DEEWR MATTERS

To receive a report on MCEETYA matters

(Directors may have oral updates. Some have been covered in the ED's report.)

Paper AB2008/2/10

11. OTHER BUSINESS

Any other items of business raised by Directors

12. 2009 BOARD MEETING DATES

17 February 2009; 21 May 2009; 25 August 2009; 24 November 2009