

**Australian Universities Quality Agency Ltd
ACN 092 938 200**

**AUQA Board Meeting 2007/2
10.00am, Tuesday 05 June 2007**

**AUQA Board Room
Level 10, 123 Lonsdale Street, Melbourne, VIC 3000**

AGENDA

- 1. ATTENDANCE & APOLOGIES**
- 2. MINUTES OF MEETING 2007/1 HELD ON 01 MARCH 2007**
To endorse the minutes of meeting AB2007/1
- 3. MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA**
- 4. AUDIT MATTERS**
 - 4.1 Audits 2007**
To receive a report on 2007 audit program
Paper AB2007/2/4.1 and Attachment
 - 4.2 Audits 2008**
To receive a report on the 2008 audit program
Paper AB2007/2/4.2 and Attachment 1-2
 - 4.3 Audits 2009**
To receive a report on the 2009 audit program
Confidential Paper AB2007/2/4.3
 - 4.4 NSAI Audits**
To receive a report on most recent developments in the auditing of NSAI
Higher Education Providers (HEPs)
Paper AB2007/2/4.4
 - 4.5 * Progress Reports ***
To receive a report on the progress reports received from the auditees
Paper AB2007/2/4.5 and Attachments 1-5
 - 4.6 Auditor Appointment**
To approve additional AUQA Auditor(s)
Confidential Paper AB2007/2/4.6 and Attachment

5. AUQA POLICY AND BOARD ISSUES

5.1 * Appointment of Directors to the AUQA Board *

To discuss the Board composition and matters arising out of that
Paper AB2007/2/5.1 with Attachments 1-5

5.2 * AUQA Policies *

- (a) To discuss the draft policy on 'Special Purpose Reviews'
- (b) To note the revisions to 'Risk Assessment Register'
- (c) To note the Ministers' responses to revised objectives and receive a copy of the Constitution with the revised objectives
- (d) To approve the change in leave provision for AUQA staff

Paper AB2007/2/5.2 and Attachments 1-4

5.3 * Review of AUQA *

To receive the progress report on the Action Plan
Paper AB2007/2/5.3 and Attachment

5.4 * Audit Cycle 2 – Reference Group *

To receive the report of the Reference Group – Phase 1 and discuss the proposed Phase 2.

Paper AB2007/2/5.4 (Attachment will be tabled)

5.5 Strategic Plan 2007-2012

To endorse the Strategic Plan 2007-2012
Paper AB2007/2/5.5 and Attachment

6. FINANCE MATTERS

6.1 Financial Statements

To receive financial report for the period ending April 2007
Paper AB2007/2/6.1 and Attachment

6.2 Finance Committee Matters

To receive a report from the Finance Committee including the revised 2007 budget submitted to MCEETYA

Paper AB2007/2/6.2

7. * CHAIR'S REPORT *

To receive a report from the Chair (including the Federal budget and its implications for AUQA)

8. EXECUTIVE DIRECTOR'S REPORT

To receive a report from the Executive Director on AUQA activities
Paper AB2007/2/8

9. DEST / MCEETYA MATTERS

9.1 MCEETYA Matters

Directors may have oral updates on MCEETYA, AESOC and JCHE matters

9.2 Transnational Quality Strategy (TQS)

To receive a report on the developments related to TQS
Paper AB2007/2/9.2

10. OTHER BUSINESS

Any other items of business raised by Directors

11. * BOARD MEETING DATES AND TIMES FOR 2007 *

Meeting AB2007/3 21 August 2007

Meeting AB2007/4 Need to finalise (Agreed in the November Board meeting - 29 November)